IDR

Anna Liakh, DMD
Oral and Maxillofacial Radiologist

📞 (910) 709-0850   ✉ aliakh@idradiology.com

Exporting DICOM files from Vatech

1 Create a New Folder with the Patient's name

- Right-click anywhere on your desktop where there isn't an icon.
- Select **New > Folder**, and name the folder using the **patient's full name**.

2 Open the Patient's CBCT Scan

Launch the patient's CBCT scan in your Vatech CBCT software.

Ez3Di	**EZDent-1**	**Vatech 3DPlus**
• Versions 5.2.6.1 or newer: In the top menu, click the CD Icon for the export. • Older version: Click "Main Menu", then select "Export"	Right-click on the thumbnail of the CBCT scan and select "Export"	Select Tools > Export > Memory

3 Select Tools > Export > Memory

Configure Export Settings in the export window

- **Save Type:** Select **"Local Disk"**
- **Compression:** Select **"Uncompressed"** if not available, choose **"Lossless."**
- **Check to Export:** Ensure only **"DCM Files"** is checked
  ⚠ Do NOT select the "Viewer" checkbox.
- Click **"Save."**

4 Select Export Location

- In a second export window, navigate to the folder you created in Step 1 and click "Select Folder."
- The DICOM files will now begin exporting.
- Once the export completes, a confirmation window will appear — click "OK."

5 Verify the Export

Open the folder you created on the desktop and confirm that it contains several hundred .dcm files, representing the CBCT scan slices.

6 Compress the Folder   (Do not skip this step!)

- On the desktop, Right-click on the patient's folder now with DICOM files.
- Select **"Send to" → "Compressed (zipped) folder."**
- A zipped version of the folder will be created, typically marked with a zipper icon or a blue "Z".

7 Upload the Zipped Folder

- On IDR portal, navigate to the **IDR interpretation request form**.
- Upload the zipped folder as part of your case submission.