IDR

Anna Liakh, DMD
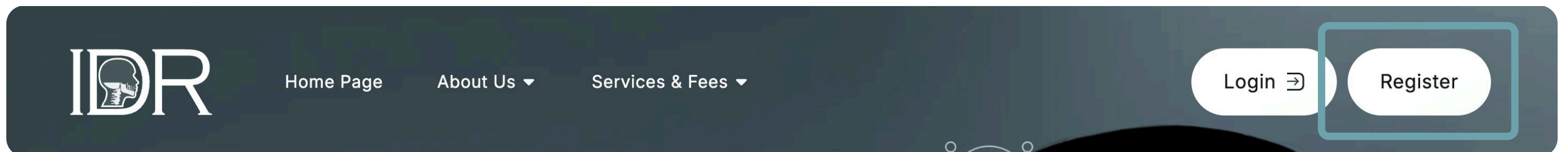
Oral and Maxillofacial Radiologist

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IDR Secure Portal — Quick Guide

How to create an account

1 Go to **www.idradiology.com** and click **REGISTER** to create an account

IDR   Home Page   About Us ▾   Services & Fees ▾   Login ⏻   Register

2 Fill out and submit the IDR Client Registration

**3** You will receive an email notification to set up your password

4 After completing your initial setup, please log out and then log back in before submitting your first interpretation

To submit an interpretation request

1 Choose one of three ways:

A Click here to submit a new Interpretation Request right below the welcome message

B Go to My Cases → Interpretation Reports → click + Interpretation Requests

C Click the ➕ at the top left corner
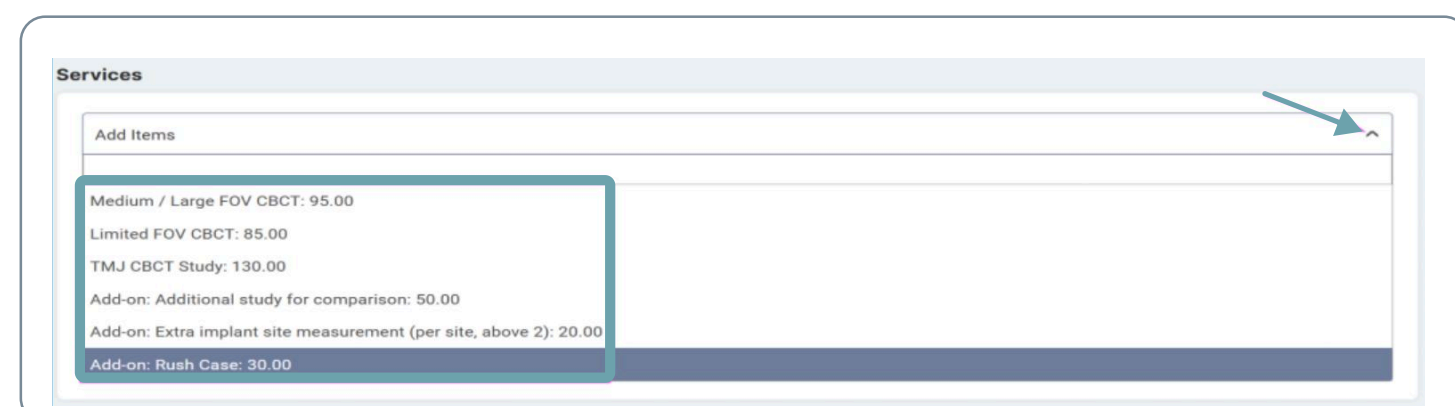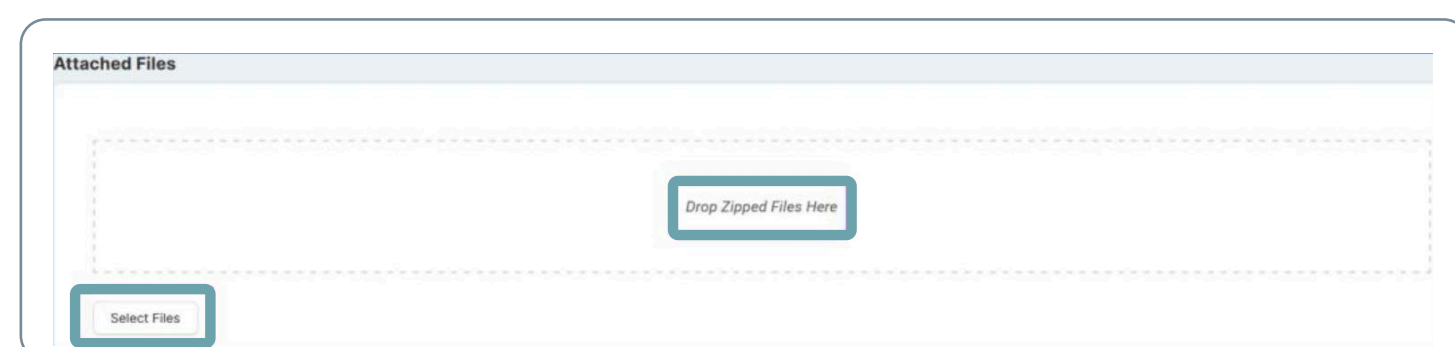
2 Fill out the interpretation form

Attach a zipped CBCT scan for each separate CBCT when submitting multiple scans

Choose a service from the Services drop-down menu (make sure to add any additional add-on services)
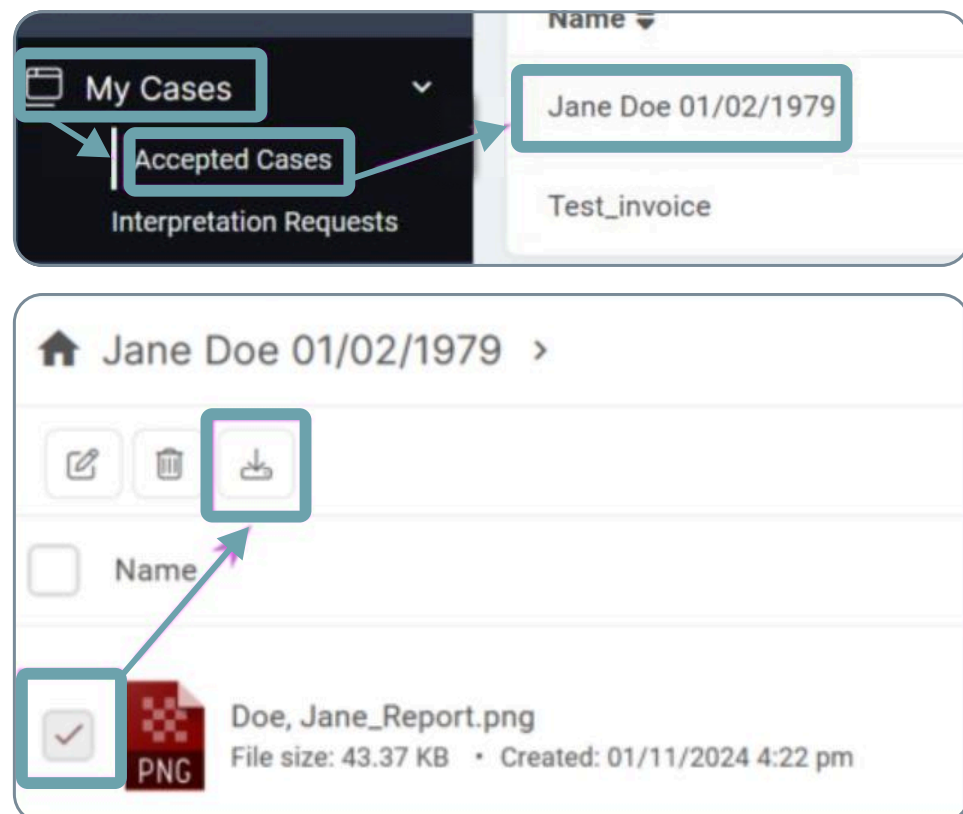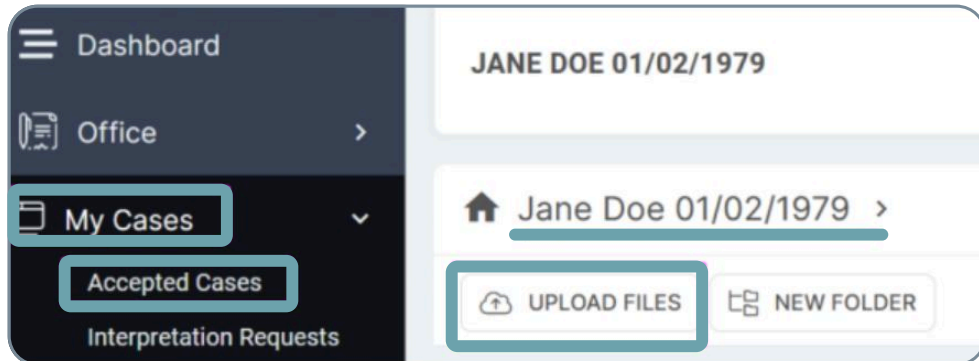
3 Submit the Interpretation Request

Once submitted, you will receive a confirmation email followed by a second email informing you that the case has been accepted

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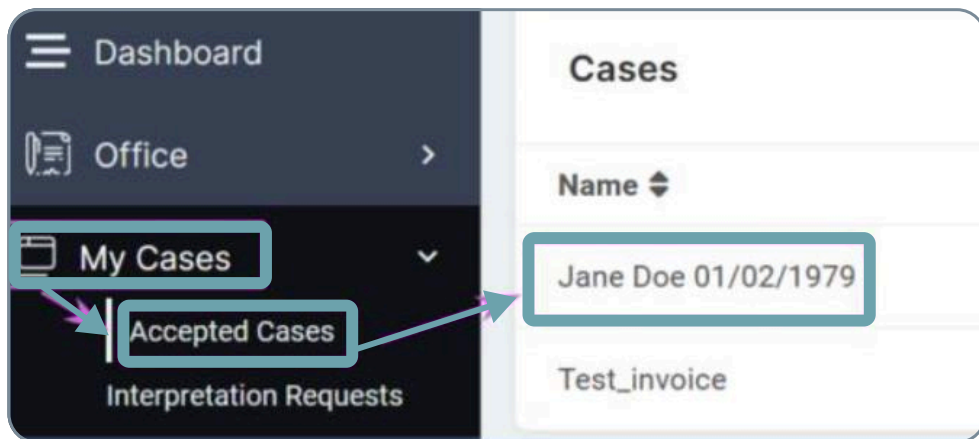
How to add additional images to an existing interpretation request

My Cases ❯ Accepted Cases ❯ Select the patient ❯ Upload files

How to view or download the report

Once the interpretation report is submitted by the IDR radiologist, you will receive a notification email informing you that a new file (the report) has been uploaded to the patient's case.

My Cases ❯ Accepted Cases ❯ Select the patient ❯ Check the box next to the report you want to download ❯ Click the Download button

How to view your invoices

On the first day of each month, you will receive an email notification for an invoice for the previous month. You have 14 days to make a payment.

On this page, you can also check/change your billing and view your payments

Go to Office ❯ Invoices ❯ Select 3 vertical dots ❯ Make Payment